**Chairman, Mr Robin Pegg**

Willowbrook Cottage, Watermans Way

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**Parish Clerk, Mrs Sara Porter**

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*downhamwestparishcouncil.norfolkparishes.gov.uk/ (under construction)*

**DOWNHAM WEST ANNUAL PARISH MEETING**

**NOTICE IS HEREBY GIVEN THAT**

The **Annual Assembly** of the **Parish Meeting** for **Downham West**

will be held in the **Downham Market Town Council Office, Paradise Road, Downham Market**

on **Monday**, **23rd April 2018** at **7.00pm**

**THIS IS NOT A COUNCIL MEETING – IT IS A MEETING OF THE PARISH ELECTORS**

Local Government electors for the Parish will be entitled to vote at the meeting.

Light refreshments will be available.

**The meeting is open to the press and public. The business to be transacted will be as follows:**

1. **Welcome from the Chairman**
2. **To receive apologies for absence**
3. **To approve the minutes of the previous Annual Parish Meeting held 2017**
4. **To receive the Chairman’s Annual Report**
5. **To receive the Clerk’s 2017/2018 Finance Report**
6. **To receive Annual Reports from Representatives of Local Groups, Clubs and Organisations**
7. **To receive questions from the floor**

**Chairman of the Parish Council Date 18th April 2018**