

46. Hillgate Street
Terrington St. Clement
KINGS LYNN
Norfolk PE34 4NS

Tel: 01553828424

9 May 2019

The Chairman of Downham West Parish Council
c/o The Clerk
Old School House
High Street
Stoke Ferry
KINGS LYNN PE33 0HE

Dear Chairman,

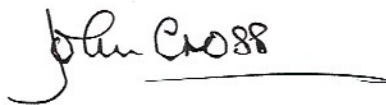
I have, today, visited your Clerk in order to carry out the Annual Internal Audit of your Council's affairs for the financial year 2018-2019.

I found that all the necessary safeguarding policies and documents are in place and are up to date.

Your Clerk manages a very well organised office and all necessary documents and papers were accessible and easy to follow.

I found no cause for concern regarding your Council's affairs.

Yours sincerely,

A handwritten signature in black ink that reads "John Cross". The signature is written in a cursive style with a long horizontal flourish extending to the right.

John Cross