**Chairman, Mr Robin Pegg**

Willowbrook Cottage, Watermans Way

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**Parish Clerk, Mrs Sara Porter**

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*downhamwestparishcouncil.norfolkparishes.gov.uk/*

**DOWNHAM WEST ANNUAL PARISH MEETING**

**NOTICE IS HEREBY GIVEN THAT**

The **Annual Assembly** of the **Parish Meeting** for **Downham West**

will be held **virtually by Zoom**

on **Monday**, **19th April 2021** at **7.00pm**

**THIS IS NOT A COUNCIL MEETING – IT IS A MEETING OF THE PARISH ELECTORS**

Local Government electors for the Parish will be entitled to vote at the meeting.

Those wishing to attend can do so via the following link:

**https://us02web.zoom.us/j/82694674400?pwd=dzJvcVZ2c0VGQWt5OWF1RVhNaFVpQT09**

**Meeting ID: 826 9467 4400**

**Passcode: 473057**

**The meeting is open to the press and public. The business to be transacted will be as follows:**

1. **Welcome from the Chairman**
2. **To receive apologies for absence**
3. **To approve the minutes of the previous Annual Parish Meeting held on Monday, 11th March 2019 (Items AP1/19–AP7/19)**
4. **To receive the Chairman’s Annual Report**
5. **To receive the Clerk’s 2020/2021 Finance Report**
6. **To receive Annual Reports from Representatives of Local Groups, Clubs and Organisations**
7. **To receive questions from the floor**

Robin Pegg

**Chairman of the Parish Council Date 14th April 2021**