

DOWNHAM WEST PARISH COUNCIL

Confirmation of Contact Details

Parish Clerk & RFO	Chairman
Mrs Sara Porter	Mr Robin Pegg
The Old School House High Street Stoke Ferry King's Lynn Norfolk PE33 9SF	Willowbrook Cottage Watermans Way Salters Lode Downham Market Norfolk PE38 0BD
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DOWNHAM WEST PARISH COUNCIL

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF

ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

Local Audit and Accountability Act 2014 Sections 25, 26 and 27

The Accounts and Audit Regulations 2015 (SI 2015/234)

1. Date of announcement **1st June 2021**
2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2021, these documents will be available on reasonable notice by application to:

Mrs Sara Porter

Parish Clerk & Responsible Financial Officer, Downham West Parish Council

The Old School House, High Street, Stoke Ferry, King's Lynn, Norfolk, PE33 9SF

01366 502165

dwpc01@gmail.com

Commencing on **Monday, 14th June 2021**

and ending on **Friday, 23rd July 2021**

3. **Local government electors and their representatives also have:**
 - The opportunity to question the appointed auditor about the accounting records; and
 - The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.

The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.

4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:

PKF Littlejohn LLP (Ref: SBA Team)

15 Westferry Circus

Canary Wharf

London E14 4HD

sba@pkf-l.com

5. This announcement is made by:

Sara Porter, Parish Clerk & Responsible Financial Officer, Downham West Parish Council

**DOWNHAM WEST PARISH COUNCIL
NORFOLK**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on **Monday, 14th June 2021**

And ending on **Friday, 23rd July 2021**

Signed



Date **7th May 2021**

Position Held **Parish Clerk & Responsible Financial Officer**

The Council must inform the electorate of a 30 working day inclusive period during which electors' rights may be exercised. The inspection period must include the first 10 working days of July.