

DOWNHAM WEST PARISH COUNCIL

Confirmation of Contact Details

Parish Clerk & RFO	Chairman
Mrs Sara Porter	Mr Robin Pegg
The Old School House High Street Stoke Ferry King's Lynn Norfolk PE33 9SF	Willowbrook Cottage Watermans Way Salters Lode Downham Market Norfolk PE38 0BD
01366 502165	01366 385815
dwpc01@gmail.com	robindmtc@gmail.com

DOWNHAM WEST PARISH COUNCIL

NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF

ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN (EXEMPT AUTHORITY)

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

Local Audit and Accountability Act 2014 Sections 25, 26 and 27

The Accounts and Audit Regulations 2015 (SI 2015/234)

1. Date of announcement **20th June 2023**
2. Each year the smaller authority prepares an Annual Governance and Accountability Return (AGAR). The AGAR has been published with this notice. It will not be reviewed by the appointed auditor, since the smaller authority has certified itself as exempt from the appointed auditor's review. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2023, these documents will be available on reasonable notice by application to:
Mrs Sara Porter
Parish Clerk & Responsible Financial Officer, Downham West Parish Council
The Old School House, High Street, Stoke Ferry, King's Lynn, Norfolk, PE33 9SF
01366 502165
dwpc01@gmail.com

Commencing on **Wednesday, 21st June 2023**

and ending on **Tuesday, 1st August 2023**
3. **Local government electors and their representatives also have:**
 - The opportunity to question the appointed auditor about the accounting records; and
 - The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority.The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.
4. The smaller authority's AGAR is only subject to review by the appointed auditor if questions or objections raised under the Local Audit and Accountability Act 2014 lead to the involvement of the auditor. The appointed auditor is:
PKF Littlejohn LLP (Ref: SBA Team)
15 Westferry Circus
Canary Wharf
London E14 4HD
sba@pkf-l.com
5. This announcement is made by:
Sara Porter, Parish Clerk & Responsible Financial Officer, Downham West Parish Council

**DOWNHAM WEST PARISH COUNCIL
NORFOLK**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2023

CONFIRMATION OF THE DATES OF THE PERIOD FOR THE EXERCISE OF PUBLIC RIGHTS

On behalf of the smaller authority, I confirm that the dates set for the period for the exercise of public rights are as follows:

Commencing on **Wednesday, 21st June 2023**

And ending on **Tuesday, 1st August 2023**

Signed



Date **20th June 2023**

Position Held **Parish Clerk & Responsible Financial Officer**

The Council must inform the electorate of a 30 working day inclusive period during which electors' rights may be exercised. The inspection period must include the first 10 working days of July.